

RULES FOR AUTHORS

Articles should be sent to the editorial board via **ctri-bul@mail.ru** according to the requirements of the "CTRI Bulletin" and the "Article preparation and submission instruction".

For publication will be accepted original articles, reviews, clinical cases, lectures, discussions, informational and historical notes.

All materials submitted for publication must be printed in Russian or English, with 1.5 line spacing, margins of 2.5 cm, 12 point Times New Roman font. Numeration of pages is required. To distinguish certain words, use italics, do not underline.

Original article

The article should describe results of an accomplished study outcomes. The allowed publication volume is up to 20 pages, including figures and tables. The article should contain: 1) introduction, 2) materials and methods, 3) results, 4) discussion, 5) references, 6) acknowledgements (if any).

An **introduction** should contain justification of goals and objectives of the study.

Materials and methods may be presented as separate fragments with short subtitles.

Results should be described in a logical sequence as fragments separated by subtitles without discussion, repeat of methodical details or duplication of numbers presented in tables and figures.

Discussion should provide a comprehensive analysis of obtained data versus data from literature, which would serve justification of authors' conclusions.

As for design and volume of other types of publications mentioned above, the editorial board reserves the right to make a decision considering each submitted manuscript individually.

Reference list standard requirements

Description of a journal article:

Варюшина Е.А., Александров Г.В., Сазонова Т.Д., Симбирцев А.С. Изучение влияния местного применения рекомбинантного человеческого интерлейкина-1 β на репарацию язвенных повреждений слизистой оболочки желудка // *Цитокины и воспаление*. - 2012. - Т. 11, № 1. - С. 64-69.

Varjushina E.A., Alexandrov G.V., Sazonova T.D., Simbircev A.S. Study of the effect of local application of recombinant human interleukin-1 β in the repair of ulcerative lesions of gastric mucosa. *Cytokines and Inflammation*, 2012, vol. 11, no. 1, pp. 64-69.

Description of a book article (monograph):

Соколова Г.Н., Потанова В.Б. Клинико-патогенетические аспекты язвенной болезни желудка. - М.: Анахарсис, 2009. - 328 с.

Sokolova G.N., Potapova V.B. Clinical and pathogenetic aspects of gastric ulcer. Moscow: Anacharsis, 2009, 328 p.

Examples of writing English etymology references:

Wells S.M., Kantor A.B., Stall A.M. CD43(S7) expression identifies peripheral B-cell subsets. *J. Immunol.*, 1994, vol. 153, no. 12, pp. 5503-5515.

Goodman J.W., Parslow T.G. Immunoglobulin proteins. Basic and Clinical Immunology. Ed. Stites D.P., Terr A.L., Parslow T.G., Appleton & Lange, 1994, pp. 66-79.

References to literature sources in the article body, figures and tables should be indicated with Arabic numerals in square brackets [1, 2, 3]. References to dissertations, dissertation abstracts or publications in compilations are not allowed. The number of literature sources is not limited. In each reference all the article authors should be mentioned. References to manuscripts accepted for publication are allowed; other unpublished articles should not be included in the bibliography. The bibliography should be presented in the alphabetic order; Russian authors should be indicated first, followed by authors, whose articles were published in Roman letters.

Symbols, abbreviations or measuring units

For complex terms or names, which are often used in the article body, no more than 3-5 non-conventional abbreviations may be introduced (in round brackets after the first mentioning of the full name of the term). Legalized international abbreviations should be used accordingly. The names of microorganisms should be written in the original transcription in italics (*E. coli*, *Streptococcus pyogenes*). Measuring units should be written without a dot (sec, h, cm, ml, mg, etc) as regulated by the international rules.

Illustrations

Illustrations should be original, i.e. not published before. The total number of illustrations (tables and figures) should not exceed eight. Publication of a larger number of illustrations is to be paid by the author. Publication of 4 coloured illustrations is also paid by the author. All the illustrations are sent as separate files.

Tables. Each table should be printed on a separate page (as a separate file) with 2 line spacing. Numeration of tables with Arabic numerals should be separate from numeration of figures (graphs, photos). The title should be printed above the table.

The title of the table and the notes should be also translated into English and placed under the Russian text as a new line. One or several (*) should be used as marks. Explanations should be printed after the corresponding (*) under the table.

Measuring units should be included in the titles of lines or columns, if necessary.

Figures (graphs, photos). In the article body the title of a figure (graph, photo) or table should be placed immediately after the paragraph, containing the first reference to it. All figures should be numbered consecutively with Arabic numerals as they are used in the article body. The titles of figures and captions should be presented as a list on a separate page. In the list, the authors should indicate: the figure number, title (with the capital letter), notes (magnification for microphotos). Captions should be short, but informative. Titles and notes, captions, legends should be translated into English and placed under the corresponding text in a new line. **Figures should be submitted in graphic formats with file extension .tiff (resolution no less than 300 dpi at 100% scale), JPEG, PNG. Images incorporated in the Word documents will not be accepted.** Graphs or charts should be presented along with tables, which provided the basis for them, or along with numeral indicators reflected by corresponding graphic elements (columns, sections, etc.) as files with doc. extension or, preferably, .xls. extension.

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Article preparation

The authors should confirm the following. Otherwise submission will be declined.

1. Submission of an article to the journal means that the authors guarantee: the materials were never published as a whole or partially, in any form, place or language. The authors also guarantee that the article has not been submitted to another journal. After the article is accepted for publication in the "CTRI Bulletin", its materials cannot be published as a whole or partially, in any form, place or language without consent from the journal editorial board. The following cases may be considered exclusions: 1) preliminary or subsequent publication of the article materials as an abstract or a short summary; 2) use of the article materials as a part of a lecture or a review; 3) use of the materials for writing a dissertation, a book or a monograph by the author. Reproduction of the article as a whole or partially, in any mode, is forbidden without a written consent from the publisher. Violation of this law will be prosecuted. See the RF Act no. 2 5351-1 "On copyright and related rights" of July 09, 1993.

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corresponding numbers should be placed after the authors' names.

- mailing address for correspondence including postal code

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- the full title of the article, the number of pages, figures and tables.

- indication of the journal section: original articles, lectures, reviews, clinical cases, discussions.

The article should be submitted to the editorial board along with an attachment containing original signatures of all the authors (scanned copy in the pdf. format).

4. The summary should be submitted as one paragraph without references or specific abbreviations. The summary volume is no more than 300 words. In some cases, the editorial panel may require a detailed structured summary variant. Keywords are obligatory, the total number of keywords should be no less than 6.

5. Figures, if any, should be submitted as separate files each, in the PNG, JPEG or TIFF format. (Figure, Figure sequence number. Figure title.) A doc. or docx. file with figure titles.

6. Tables, if any, – each as a separate WORD file (the title of each table should be included in the file along with the table). All references to illustrations, graphs or tables should be placed in the corresponding sites within the text, not in the end of the document.

7. If you send an article to the journal, it means that you have accepted all the requirements of the blind peer review.

Peer review

We use double-blind peer review (a peer reviewer does not have any information about authors, and authors know nothing about peer reviewers). Articles with negative reviews will not be published in the journal or sent back to the authors. Positive reviews may be sent to the authors for improvement or answering questions.

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